

October 1, 2020

Dear Scouting Leader, Committee Chair and Rechartering Coordinator,

We hope that you, your family, and your extended Scouting family is healthy and safe during this unprecedented time. We thank you for all that you and your fellow leaders are doing to provide a quality Scouting program for our young people who need the connection and support that the Scouting program provides – now more than ever.

***Enclosed in this Docusign link are the instructions you will need to perform your annual charter renewal process. Please review all instructions before beginning the charter renewal process.***

Please complete the rechartering process as soon as possible. Beginning **October 1**, you can access the online charter renewal system to input and update your youth and adult registration information. New for this year, you will not need to obtain in-person signatures for any required or supplemental forms, because all forms will be completed by electronic signature in either the BSA Internet Charter Renewal or the Docusign program. Please submit the online necessary forms with the appropriate fees or if using a hard cover packet to your District Executive or a designated Council representative any time prior to **December 4, 2020** to avoid being late.

As a reminder, **it is mandatory that all registered adults in the Boy Scouts of America, complete Youth Protection Training (YPT) every 2 years.** The Committee Chair, Unit Leader and Chartered Organization Representative can download this report on [My.Scouting.org](https://www.myscouting.org) to insure they have the most up to date information. To reregister, all adults must have a current youth protection training certificate through March 1<sup>st</sup>, 2021. If you wish to have a class taught for your unit, please contact your District Commissioner or District Executive.

Your unit should be striving to achieve the bronze, silver or gold level of the **Journey to Excellence**, Scouting's quality unit program. Please review the 2020 award form with your committee and submit the form with your charter renewal forms, so your unit can be recognized. I also hope your unit has taken the opportunity and is participating in our council's **Commissioner Challenge Award** program, which recognizes units who exceeded the standard Scouting program in 2020 with free cloth rank badges or pinewood derby cars during 2021.

Thank you for taking the time to complete this important charter renewal process in a timely manner and thank you again for all you do in working with your youth and helping them develop into upstanding adults with character and values!

Yours in Scouting,

Carmen Fuller

Carmen Fuller  
Council Commissioner