

Deposit Receipt and Disposition Form

This document must be returned completed, together with the Check-in/Check-out Inspection Form and the Camp Conditions and Customer Service Survey to secure return of deposit.

Checkout:

1. Unit leader will inspect camp area and facilities used with the Campmaster on duty if available, (or self-check-out if Campmaster is not available) prior to leaving.
2. If leaders fail to have inspection made, unit will be held responsible for all damages or loss based on inspection and along with cleaning deposit forfeiture, an additional cost could be gathered for damages.
3. Lost and found – should be brought to the Council Service Center, 970 West Julian Street, San Jose, CA 95126
4. Deposit money to be returned shall be made available after returning the checkout sheet (signed by Campmaster if available) to the Council Service Center, along with the Check-in/Check-out Inspection Form and the Camp Condition and Customer Service Survey.

Charges and Deposit Disposition

Original Deposit Paid: _____ \$ _____

Number of Adults Registered and Paid for: _____

Number of Youth Registered and Paid for: _____

Total Registered: _____

Total Adults Attending: _____

Total Youth Attending: _____

Total Attending: _____

Less Charges for Additional Attendees: _____ x \$8.00/day x _____ days = \$ _____

Campsite(s) and facilities used free of damage and debris: _____ yes _____ no

Damages noted: _____

Charges to cover damages noted: \$ _____

Charges to cover cleaning and removal of garbage/debris: \$ _____

Total Charges: \$ _____

Net Deposit to be Refunded: \$ _____

Unit Leader Signature

date



**Silicon Valley Monterey Bay Council
Boy Scouts of America
Chesebrough Scout Reservation**

Policies and Procedures

Welcome to Camp Chesebrough!

Chesebrough Scout Reservation is a 640-acre site in the Santa Cruz Mountains, donated to the Santa Clara County Council, Boy Scouts of America by Paul and Nessie Chesebrough (pronounced Chēs'-bür-rō) in two grants, one in 1977 and the second in 1983. It is a pristine natural area, located on the west side of the Santa Cruz Mountains crest, on the north side of the ridge that Big Basin (Highway 9) and the Skyline-to-the-Sea Trail follow. It is very steep in places and forested with a mix of conifer and deciduous trees including coast redwood, Douglas fir, Monterey pine, several varieties of oak, California laurel, madrone, big leaf maple and California buckeye. There is a large training lodge, an administrative building, a number of out buildings and multiple campsites located on the site. The address is 26005 Highway 9, Los Gatos, CA 95033. It is located just off Highway 9 about 1.8 miles south of Skyline Boulevard. The entrance is just across Highway 9 from Sempervirens Point overlook.

Camp Chesebrough is available for use by scout units, district and council-level scout groups and other community organizations whose purposes are compatible with those of the Boy Scouts of America.

Reservations

Camp Chesebrough may be reserved through the council office, 970 West Julian Street, San Jose, CA, 95126; phone: 408-638-8339.

Check-in and Check-out

All units must check in at the office upon arrival and either self-check in or check in with the Campmaster, if one is on duty, and check out upon departure.

Supervision

Scout groups must be accompanied by a minimum of two registered adult Scouters, at least one of whom is at least age 21. For Cub Scout groups there must be one adult for every five youth. For Boy Scouts and Venturers, there must be at least one adult for every ten youth. All Scout groups must have a tour permit on file with the council office and a copy in their position while at camp.

Campsites

PLEASE CAMP IN DESIGNATED CAMPSITES ONLY. The upper campsites include Madrone, Redwood, Costanoan and the Old Staff site. Together, they serve approximately ten patrols. The lower campsites include Shingle Mills and Shingle Mills Point. These sites serve six to twelve patrols.

Sleeping in the buildings is prohibited, other than for the Campmaster in the approved Campmaster Quarters.

Fires

Open fires are permitted within defined fire rings in designated campsites, unless local fire conditions do not allow them, as determined by the Forest Service.

Vehicles

All vehicles are to be parked in the main parking lot, backed in to allow easy evacuation in the event of forest fire. Chesebrough campsites are walk-in camps, however, heavy gear, such as patrol boxes and Dutch ovens may be driven in and dropped off. Please see Campmaster for vehicle access.

Pets

Pets are not allowed in camp, with the exception of guide dogs. Camp Chesebrough is home to many wild animals, including deer, coyote, fox, raccoons, wild turkeys, skunks, bobcats, and occasionally bears and mountain lions, to name a few. Dogs, in particular, are descended from wolves and leave odors that interfere with the normal behavior of native species.

Activity Centers

Camp Chesebrough's activity centers include a BB-gun range, an archery range, and a climbing wall, in addition to other amenities. Use of these facilities must be arranged in advance and may only be used under the supervision of a certified instructor.

Personal Guns and Archery Bows

Guns are not allowed in camp, except by licensed law enforcement personnel. Personal BB-guns and personal archery bows may only be brought to camp with advance permission of the instructor in charge and must be checked in with the range instructor upon arrival.

Sustainable Operations

Camp Chesebrough is a natural area and is operated sustainably, in keeping with the best traditions of scouting. Dead wood on the ground may be used for firewood, but branches, even dead branches on trees should not be cut down. All fires must be confined to designated fire rings.

Paper products and "spudware" supplied in the kitchen are compostable. All paper products provided including toilet tissue and paper towels are of recycled content. **Styrofoam food service products are not allowed in Santa Cruz County and are not permitted in camp.** Waste and recycling containers are provided for your convenience. Please take your own waste and recycling with you when you leave. The dumpster in the Corporate Yard is intended for district and council use only.

Kitchen Use

Use of the kitchen is by advance reservation only. The Camp Chesebrough kitchen is a commercial kitchen and is subject to hygiene and food preparation requirements for commercial kitchens. See Camp Chesebrough policies for "Personal Hygiene for Food Handlers", "Safe Food Handling" and "Dishwashing" in the Property Information Book located in the office and posted in summary form in the kitchen.

Green Cleaning

Cleaning products supplied are also sustainable; they are low-VOC, minimally hazardous, and Green Seal approved. Please use only the green cleaning chemicals provided. **Only use the cleaning chemical specified for the waterfree urinals. Using incorrect cleaning materials in the waterfree urinals will break down the sealant in them, causing them to fail.**

Leave No Trace

The Boy Scouts of America has introduced more people to conservation, environmental awareness and love for the out-of-doors than any other organization in the world. *Leave No Trace*, a program later adopted by the National Forest and National Park Services was originally developed by the Boy Scouts of America. The basic tenants of *Leave No Trace* include: Plan Ahead and Prepare, Travel and Camp on Durable Surfaces, Dispose of Waste Properly, Leave What You Find, Minimize Campfire Impacts, Respect Wildlife, and Be Considerate of Other Visitors in terms of noise, litter and visual impact. "Take only pictures, leave only footprints," is one way of summarizing it. Others have suggested we should avoid leaving footprints, too! Be Prepared, Do your Best!

Clean Up

Each group is responsible for cleaning up after themselves. Trash and recycling may be taken with them – or – they may put it in the dumpster located in the Corps Yard. Please slide the lid closed when finished disposing of trash. Buildings used, including restrooms, lodge, and kitchens should be dust mopped or swept, restrooms and kitchen wet mopped, fixtures wiped down, grounds "swept" for litter, and leaves and duff "fluffed" to return the campsites to as natural a looking state as possible for the next campers. If a Campmaster is on duty, he or she will inspect your site at check-out to help ensure compliance. Our goal is for each group to leave the camp a little better than they found it, helping to ensure its continued enjoyment by future campers for generations to come.

Again, welcome to Camp Chesebrough. We hope your adventure is an enjoyable one!

Campbell MacInnes
Camp Chesebrough Property Chairman



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970 West Julian Street
San Jose, CA 95126**

Campsite Condition and Customer Service Survey

Please take a moment to share with us the quality of your experience at Camp Chesebrough. Comments and suggestions, both good and bad, are taken seriously and will be acted upon to the best of our ability. You may drop it off at the Scout Service Center when you return the keys. Surveys will be reviewed in anonymity by council staff and property committee.

Please rate all questions 1-5, with 1 being a less than satisfactory experience, 5 being a very satisfactory experience.

Scout Service Center

- 1) How was your experience reserving Camp Chesebrough? _____
- 2) Were the Service Center personnel who helped you friendly, knowledgeable, and helpful? _____

Comments: _____

Camp Chesebrough

- 3) Were the directions to Camp Chesebrough easy to follow? _____
- 4) Was the camp site(s) you had selected easy to find? _____
- 5) Was the camp site(s) satisfactory? _____
- 6) Were the restrooms satisfactory? _____
- 7) If you used the lodge, did you find it satisfactory? _____
- 8) If you used the kitchen, did you find it satisfactory? _____
- 9) If you used the BB-gun range, climbing wall, or other amenities, were they satisfactory? _____

Comments: _____

Campmaster

- 10) Was there a Campmaster available to provide directions and answer questions? _____
- 11) If so, was the Campmaster friendly, knowledgeable, and helpful? _____

Comments: _____

How would you rate your overall Camp Chesebrough experience? _____

Comments: _____